



TTBCH Board Meeting

WED, Jan 8, 2025 @ 7 pm-8:25pm

Call to Order *Lacy*

Roll Call: *Lacy, Melissa, Jamie, Tim, Dee, (Zoom = Janet, Cynthia). ABSENT: Deb, Paul, Patrick (LOA)*

***Introductions of new members of board in attendance! DEE, TIM, JAMIE**

'Dee' will assist in grant writing.

Tim- Foundation Rep.

Jamie- Volunteer hours coordinator.

President's Report: *Melissa*

*Reviewed aloud the DEC meeting minutes. Action Items Pending? Accepted mins? **All agree.**

Equipment List: *Lacy to provide list of equipment to Janet this week.*

Calendars: *The left over calendars will try to be returned to BCHI. Lacy and Janet do not agree that the chapter should buy remaining and fill out raffle forms. **Melissa will try and return them.***

State BCHI Annual Board: *all in agreement that Tim and Melissa go. Tim will cover his costs since he is in his company van and stays w/family. Mostly the expense will be for Melissa for travel/hotel. Food not to be reimbursed?*

DEADLINE: !!Feb 14th deadline for dates of Events for Insurance BCHI (2 free covered). NOTE: Insurance is used when public is invited to the event.

- 1) Llama Desense Clinic to be covered- Limit number of people? Plan next month!*
- 2) Second event to be decided on. Maybe the AG days- patrick will likely do this again. Covered?*

Targhee kids camp- *Paul will be doing this. Ghee to have insurance? Janet & Cynthia raised concern about TTBCH involvement -staying focused on our Chapter's mission; reminded to think of our mission and our focus on trails maintenance. What members want from us. Follow up on this at our February brd mtg.*

Treasurer's Report: *Janet* 501c3 Status and taxes update

Janet still working on the 990 IRS form

Lacy and Janet have been working through the bank and venmo statements.

There are missing receipts and no cancelled checks to access. Lacy never requested copies of checks.

How can we do a better job tracking this information - There were 2 grants for 500.00 and Janet is still collecting receipts/documentation. Janet would like to come up with a procedure to track expenses and income. Something simple to capture what we need for reporting purposes.

Dee- recommendation- she kept track of 20 working men to get her receipts. Right when they buy something they would text the receipt right away. At end of month they would give the hard copy to Dee. Per Janet, that would be a good improvement.

The other item that was not clear was the pack and tack sale- we have a lot of receipts and still does not balance. It looks like we did not spend as much as we intended. Or people did not get reimbursed as needed. If we do a tack sale again there needs to be a better way. Ultimately receipts are not matching up. The money spent out of venmo and checking. But when receipts are tallied, they do not match.

Janet has gone through all receipts that Melissa and Lacy provided. But those are not matching to what has come out of account.

Cynthia will resend receipts for BCHA grant reimbursements.

990 Required IRS form for 2023- Janet found out we are designated as a 'private non profit/foundation'. The 990 form is extremely complicated. 80 pages and requires an audit and accounting firm. Janet contacted teton valley community foundation for help. It was discovered that other non profits are 'public charities'. For a public Charity the 990 is just one page and *much* easier. Janet is working with a local lady who is an IRS expert. It was found that this designation can be changed. Janet worked with IRS to submit this designation change. The cost to change our designation will cost \$600.00. The IRS will then consider our request to change our designation. There is no timeline given. It could take weeks or months. So we just have to wait. Once that is changed, we can submit the simplified 990.

Secretary's Report: *Lacy*

Winter Country Swing Dancing Event FEB 14th 7:30pm @Tetonia Club??? **CONFIRM WITH B.J.** Will need to hire a dance helper. Pay \$100. ?? **Cost for Tetonia club?** Paid \$100 to him last year.

Next weekend alternate date is Mar 15. Option? All brd members voted Yay to Feb 14th for event. Charge? 5.00 per person. Concern brought up about crowds -what if too many people again? Fire code hazard is Scott Kauf's concern. Should we limit amount at door, when? Dee, Cynthia, Jamie like the idea.

Outreach/Education Report: *Paul (continue when present at Feb mtg.)*

Llama desensitization clinic details needed. Date(s)? Cost for non-members? Location?

Social Media Report: *Cynthia*

Nothing to report

Volunteer Hrs Report: *Jamie*

Nothing to report

Grants Report: *Dee*

STATUS OF GRANTS:

One grant app sent so far for 2025 -teton springs foundation. Jeremy Kunzman -from forest service- gave us a glowing recommendation letter. Teton Springs give a percentage of the homes sold to non profits which is how they fund the grants. December 13th the grant was due. Great job doing it Dee!! No news yet. The grant is for a corral at north leigh and 2 hitching rails for n leigh, and 2 rails for moose creek. Corral is wood and hitching rails wood too. Grant award is up to \$5000.00 Forest service will provide staff, excavation and transportation. Melissa- we will look for input in the future as to what board and member want us to try for -grant wise- but this grant opportunity came up too quickly.

OTHER GRANT OPPORTUNITIES:

Community foundation does not have their 2025 grant opportunity info up yet. April 5th is usually the due date.

March 1 BCHI grants are due.

Rocky mountain elk foundation- only support hunting and and elk habitat. Not for us.

NWSA- national wilderness stewardship alliance- ' trail stewardship' 2-30K. Currently closed... tied to federal budget process. Dee signed up for email notification. Also there is a grant called for the wilderness stewardship fund- due october.

BCHI Foundation- is available. Apply anytime.

Per Tim- there is a foundation called CHC, whose mission is to provide grants to publicly supported, tax exempt nonprofit organizations in the greater eastern Idaho region. They created a foundation and will give to a charity if what you do benefits the community. Eagle Rock chapter put in a grant for pack saddle and gravel bags- maybe like 2500-3K I got it. Opportunities there Tim says. **FUTURE: discuss our chapters needs.**

OTHER BUSINESS:

Forest service budget got cut in october for their fiscal year 2025. We (non-profits) will be important come 2025 summer season to help with trailwork more than ever!

NEXT MEETING: February 5th, 2025

Adjourn "I move to adjourn" Lacy, Motion Made By Dee and Tim seconds it.